



# Church of the Brethren

## Office of Ministry

### MEMORANDUM

TO: All employees, District Executive Ministers and Administrative Staff, Mission and Ministry Board members, Annual Conference Officers, Agencies of the Church of the Brethren including Bethany Theological Seminary, Eder Financial, and On Earth Peace

FROM: Office of Ministry

DATE: July 18, 2022

RE: District Executive Minister Opening, Virlina District

The Virlina district seeks a full-time time District Executive Minister. The position will be available beginning December of 2022. The district office is located in Roanoke, Virginia.

The Virlina district covers portions of 3 states with the majority located in Virginia. It has a very diverse theological perspective and consists of congregations in urban, suburban, and rural areas. Virlina has intentional programs which allow people to discern God's call to set apart ministry. There is enthusiasm to be together, for spiritual growth through retreats (for youth and adults), for disaster response trips, for District Conference, and for new church development. The district is blessed to have three Spanish speaking congregations. The church camp, Camp Bethel, covers a vast 470 acres and continues to develop infrastructure and program to provide year-round ministry to everyone. The district resource center has multiple staff as well as volunteers to assist in the ministry set forth by Virlina.

#### RESPONSIBILITIES include:

1. Direction, coordination, management, and leadership of the district ministries, as authorized by the District Conference and implemented by the District Board.
2. Work with the congregations in calling and credentialing ministers, and in the placement/call and evaluation of pastoral staff. Provide support and counsel for ministers and other church leaders, share, and interpret program resources for congregations.

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3. Provide an important link between the congregations and the district and denomination by working collaboratively with the Council of District Executives, the Annual Conference, the Agencies, and their staff.

QUALIFICATIONS/EXPERIENCE:

1. Ordained through accredited program, Master of Divinity degree preferred.
2. Personal skills in organization, administration, and communication.
3. Committed to the Church of the Brethren locally and denominationally and willing to work ecumenically.
4. Demonstrated leadership skills.
5. Pastoral experience preferred.

Interested and qualified persons may apply for this position by sending a letter of interest and resume to Nancy Sollenberger Heishman, Director of Ministry, via email at [officeofministry@brethren.org](mailto:officeofministry@brethren.org). Applicants are requested to contact three persons who are willing to provide a letter of reference. Upon receipt of the resume, the individual will be sent a candidate profile that must be completed and returned before the application is considered complete. Applications will be accepted until the position is filled.

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